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 **Request an appointment**

To request an appointment with a Registrar, Duty Lawyer, the Tree help desk or Client Services, please complete the information below.

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| **Return to:** **lecourt@justice.nsw.gov.au** |

**Your details**

|  |  |
| --- | --- |
| **Title** |  |
| **First name** |  |
| **Surname** |  |
| **Contact no.** |  |
| **Email address**  |  |

**Your matter**

|  |  |
| --- | --- |
| **Case Number** |  |
| **Case Name** |  |
| **Party** | Choose an item. |

**I’d like to request a meeting with:**

|  |  |  |
| --- | --- | --- |
| **X** | **Who** | **Details** |
|  | **Registrar** | Reason: Choose an item.Preferred date range/time range:In person/ or telephone: Estimated duration:  |
|  | **Client services** | Reason: Choose an item.Preferred date/time:Estimated duration: |
|  | **Tree help desk** | Preferred date range/time range (limited availability, TUESDAY ONLY): In person or telephone?Do you require an interpreter?Do you require disability access assistance?  |
|  | **Duty lawyer(Please read the** [**eligibility guidelines**](https://lec.nsw.gov.au/lec/news-and-announcements/duty-lawyer-scheme.html)**)** | Preferred date range/time range (limited availability, FRIDAY ONLY): In person or telephone?Do you require an interpreter?Do you require disability access assistance?  |

 **Any further requirements**

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