

NOTICE OF PROCEEDINGS

COURT DETAILS

Court	Supreme Court of New South Wales
Division	Equity
List	Probate
Registry	Sydney
Case number	

TITLE OF PROCEEDINGS

The estate of **[name of deceased]**

Late of:

PREPARED BY DETAILS

Prepared by	[name/s], [role]
#Legal representative	[solicitor on record] [firm]
#Legal representative reference	[reference number]
Contact name and telephone	[name] [telephone]
Contact email	[email address]

To: *(Name)*
 (Address)

1. *(name of deceased)* late of *(place)* died at *(place)* on *(date)*.
2. *(Name of person issuing notice)* is the plaintiff *(or where applicable a defendant or cross-claimant)* in proceedings commenced in this Court by statement of claim *(or where applicable summons)*. A copy of the statement of claim *(or where applicable summons)* is annexed and marked "A". *(Where a will is referred to in the statement of claim or summons)*. A copy of the will referred to in the statement of claim *(or where applicable summons)* is annexed and marked "B". *(Where applicable any other pleadings or affidavits in support of the summons should be annexed and appropriately identified)*
3. *(Name of person issuing notice)* believes that you may have an adverse interest in that *(state the adverse interest)*. You have not consented to the order sought in the statement of claim *(or summons or cross-claim)*.
4. By being served with this notice you will be bound by all orders and decisions made in the proceedings, including orders and decisions made by consent or otherwise without a contested hearing.
5. If you do not respond to this notice by filing a notice of appearance in the proceedings the Court may proceed to determine the proceedings without further notice to you.
6. If you file a notice of appearance you will be entitled to be given notice of any hearing.
7. If you file a notice of appearance you may in that notice of appearance include an election to be added as a defendant to the proceedings.

SIGNATURE

#Signature of legal representative

#Signature of or on behalf of
person issuing notice if not legally
represented

Capacity

[eg person issuing notice, solicitor on record, contact
solicitor]

Date of signature

IMPORTANT

Please read this notice very carefully. If you have any difficulty understanding any part of this notice you should seek legal advice.

FURTHER DETAILS ABOUT THE PERSON SERVING THIS NOTICE

Name

Address

[The filing party must give the party's address.]

#[unit/level number] #[building name]
 [street number] [street name] [street type]
 [suburb/city] [state/territory] [postcode]
 #[country (if not Australia)]

#Frequent user identifier

[include if the plaintiff is a registered frequent user]

#Contact details

Address for service

[The filing party must give an address for service. This must be an address in NSW unless the exceptions listed in UCPR 4.5(3) apply. State "as above" if the filing party's address for service is the same as the filing party's address stated above.]

#as above
 #[unit/level number] #[building name]
 [street number] [street name] [street type]
 [suburb/city] [state/territory] [postcode]

#Telephone

#Fax

#Email

#Legal representative

Name

[name of solicitor on record]

Practising certificate number

Firm

[name of firm]

#Contact solicitor

[include name of contact solicitor if different to solicitor on record]

Address

#[unit/level number] #[building name]
 [street number] [street name] [street type]
 [suburb/city] [state/territory] [postcode]

DX address

Telephone

Fax

Email

Electronic service address

#[email address for electronic service eg service@emailaddress.com.au #Not applicable]